



DEPARTMENT OF CHILD SUPPORT SERVICES

County of Ventura, State of California

DEBORAH D. FRAHM
Director

ROSE M. SCHWAB
Assistant Director

December 11, 2012

Board of Supervisors
County of Ventura
800 South Victoria Avenue
Ventura, CA 93009

Subject: **Ratification of, Approval of, and Authorization for a Plan of Cooperation between the California Department of Child Support Services and the Ventura County Department of Child Support Services; and Approval of, and Authorization for the Chair of the Board of Supervisors to Sign a Resolution Delegating the Authority to the Director of the Ventura County Department of Child Support Services to Sign Plans of Cooperation with the California Department of Child Support Services Subject to Review and Approval by the County Executive Office and County Counsel.**

Recommendations:

It is recommended that your Board:

1. Ratify, approve and authorize the Plan of Cooperation (POC) (Exhibit 1) between the California Department of Child Support Services (CDCSS) and the Ventura County Department of Child Support Services (VDCSS) for the plan year 2012-2014 cycle.
2. Approve and authorize the Chair of the Board of Supervisors to sign a Resolution (Exhibit 2) delegating authority to the Director of VDCSS to sign future POCs with CDCSS, subject to review and approval by the County Executive Office and County Counsel.

Reason For Ratification:

The VDCSS was unaware that the POC, which was historically signed and returned to CDCSS as a condition of VDCSS's operation and funding, required Board of Supervisor ("Board") approval. As soon as the current VDCSS Management

became aware that Board approval was required for the POC, VDCSS acted to bring the most recently signed POC before the Board for its ratification and approval.

Fiscal/Mandates Impact:

Mandatory:	Yes
Source of Funding:	State and Federal Reimbursements
Fund Matching Requirement:	None
Impact on Other Departments:	None

Child Support costs, including indirect costs, are funded 100%. The reimbursement rates are 66% Federal and 34% State.

CURRENT FISCAL YEAR BUDGET PROJECTIONS:

Current FY 2012-13 Budget Projection for VC Department of Child Support Services-BU 5720				
	Adopted Budget	Adjusted Budget	Projected Budget	Estimated Savings (Deficit)
Appropriations	\$ 20,209,692	\$ 20,210,159	\$ 20,209,692	\$ 467
Revenue	\$ 20,209,692	\$ 20,209,692	\$ 20,209,692	\$ 0
Net Cost	\$ 0	\$ 467	\$ 0	\$ 467

Discussion:

The VDCSS is 100% federally and state funded. For FY 2012-13, VDCSS has received an allocation of approximately over \$20 million. As a condition of receiving federal and state child support funding, every two federal fiscal years (October 1 – September 30), VDCSS is required to enter into a POC with CDCSS.

The POC is a standard agreement required by CDCSS for all local child support agencies to administer services under Title IV-D of the Social Security Act (Title 42 United States Code section 651, et seq. (Title IV-D)).

The purpose of the POC is to define and allocate responsibility to local child support agencies for securing child support, including the establishment of child support, collection and disbursement services, the establishment of medical support, making determinations of paternity, and providing other public services in accordance with the provisions of Title IV-D. The POC outlines the responsibilities of both CDCSS and VDCSS for administering Title IV-D services in Ventura County.

Board of Supervisors
December 11, 2012
Page 3

For administrative efficiency and timeliness in responding to CDCSS, VDCSS is also requesting your Board's approval of the attached Resolution delegating authority to the Director of VDCSS to sign future POCs, subject to review and approval of the County Executive Office and County Counsel.

This letter has been reviewed by the County Executive Office, Auditor-Controller's Office, and County Counsel.

If you have any questions, please contact me at (805) 437-8100 or Wilma Thomas, Fiscal/Administrative Services Manager, at (805) 437-8106.

Sincerely,



Deborah D. Frahm
Director, VDCSS

Attachments: Exhibit 1: Plan of Cooperation
Exhibit 2: Resolution